

2023-2024



Dorothy's Dancing Unlimited

1104 S. ROSELLE ROAD * SCHAUMBURG, IL 60193

**2023-2024
INFORMATION
PACKET**

847-352-0220

WWW.DOROTHYSDANCE.COM

OFFICE@DOROTHYSDANCE.COM

Dorothy's Dancing Unlimited



WELCOME

Welcome to Dorothy's Dancing Unlimited! We are a family-owned dance studio that first opened its doors in 1980. Our studio is dedicated to sharing our love and appreciation for the arts with everyone that walks through our doors. We are here to encourage our students to discover and explore their love for the art of dance. It is important to us to help our students build character, develop confidence, and learn skills they can use in their everyday lives.

Our goal is also to help our students understand that there is much more to dancing than just steps. We want to share our passion for dance not just through proper technique and discipline, but also in how to interpret a piece of music or use the body to express a feeling or tell a story.

We want to help everyone embrace who they are as individuals as well as dancers. At our studio we have created a safe, welcoming atmosphere and want every student to feel like they belong. Our policies are intended to carry on our traditions and ensure all students can reach their full potential. We also strive to maintain a close, strong rapport with all our students and parents.

My door is always open, so please do not hesitate to reach out to me! Our teachers and I want to express our sincere gratitude and thank you for choosing to dance with us this season. Welcome to our dance family!



DOROTHY SYLVESTER
FOUNDER



KARYN FOWLER
OWNER

Dorothy's Dancing Unlimited



INTRODUCTION

Please read this entire packet. It contains important information about our studio, policies, and payments. When registering, complete and return the Student Registration Form and the Class Registration Form.

CLASSES BEGIN MONDAY, SEPTEMBER 11th, 2023

Register early to ensure that you get your choice of classes!

CLASS PLACEMENT

Each student will receive an INDIVIDUAL recommendation to be certain they are placed in the proper class for their age and ability. Our professional staff will give each student the PERSONAL attention that is needed to ensure they reach their full potential! If you have any questions about a student's class placement, please contact the office.

CLASSES OFFERED

Classes are offered for boys and girls ages 3 through adult. Visit our website at www.DorothysDance.com to see the Class Descriptions page to view an explanation of each dance type:

Acrobatics * Ballet * Contemporary * Creative * Hip Hop *
Introduction to Dance * Jazz * Lyrical * Musical Theatre * Tap

DRESS CODE

Dancers must be dressed appropriately for class. Female dancers should wear a leotard and tights with their hair in a bun. Male dancers should wear basketball shorts or sweatpants and a comfortable shirt that is not too baggy. You can see our full Dress Code policy on our website: www.DorothysDance.com and purchase everything you need from our online store www.Shopnibly.com/DorothysDance. This dress code ensures that a teacher will be able to see a dancer's alignment and positioning. Baggy clothing can mask bad habits, making corrections impossible. Appropriate footwear is required to ensure dancers are able to learn correct technique, while having proper support.

Our dress code will be strictly enforced. Students will not be allowed to dance if they are wearing improper attire. ABSOLUTELY NO bare legs, bra tops where the stomach is exposed, or street clothing allowed in any class. Hair must be secured in a bun. No jewelry, watches (including Fitbit), or perfume may be worn.

STUDIO CALENDAR OF EVENTS

September 11, 2023 - Classes Begin
October 24 - 30, 2023 - Watch Week
October 31, 2023 - Halloween - Studio Closed
November 23 - 24, 2023 - Thanksgiving - Studio Closed
December 15 - 21, 2023 - Watch Week and Holiday Parties
December 22, 2023 - Winter break begins - Studio Closed
January 4, 2024 - Classes Resume
February 23 - 29, 2024 - Watch Week
April 24 - 30, 2024 - Watch Week
May 27, 2024 - Memorial Day - Studio Closed
June 8 - 9, 2023 - Picture Day
June 15 - 21, 2024 - Watch Week
June 21, 2024 - Last Day of Classes
June 22-27, 2024 - Studio Closed
June 28, 2024 - Dress Rehearsal at Hemmens Cultural Center (All students)
June 29 - 30, 2024 - Recital at Hemmens Cultural Center (All students will perform both days)
****Holiday closings have been considered in arriving at the monthly fee.***

Website: www.DorothysDance.com * **Phone:** 847-352-0220 * **Email:** Office@DorothysDance.com
Like us on **Facebook** * Follow us on **Instagram** @DorothysDancers

Dorothy's Dancing Unlimited



POLICY

STUDENT CODE OF CONDUCT

- I am here by choice.
- I am here to learn, to achieve, and to acquire an appreciation for the arts and the disciplines imparted by the study of dance.
- I will turn off my cell phone and place it in my dance bag or locker.
- I will be punctual and attend classes regularly.
- I will respect and pay attention to my instructor and stay alert for the entire dance session.
- I will not make unnecessary conversation or noise, especially while the instructor is talking or working with another individual.
- I will practice.
- I will wear the appropriate attire for class as stated in the dress code.
- I will tightly secure my hair in a bun for all dance classes.
- I will take off all jewelry and watches before entering my dance class.
- I will keep myself and my dance equipment neat and clean at all times.
- I will not chew gum or candy in class.
- I will respect studio property and the rights of others.
- I will support and abide by these rules of conduct at all times and expect all others to do so.

HIGH SCHOOL SENIORS

Being a senior is exciting and we are proud to celebrate you! In order to be considered to be part of a featured dance in the recital, you must meet the following:

- Follow dress code for each class.
- Start in September and have at least 80% attendance in each class for full dance season.
- Have a positive attitude and be a good role model.
- Abide by all parts of student code of conduct.
- Must write an essay about what dance and the studio mean to you. (Essay form can be picked up in the office).
- Must have been a part of the studio for a minimum of one year prior to senior year.

All under the discretion of the studio owner

ABSENCES & MAKE-UP LESSONS

Please notify the office if you or your child will be absent from dance class. Make-up lessons are available if a student misses their regular class. This option is offered only to enrolled students whose tuition and other studio payments are current. Make-up lessons must be taken within 4 weeks of the missed class. They must be scheduled through the office, are subject to space availability, and must be taken in a class other than the one the student missed. No refunds or credits will be given if the dancer cannot attend any make-up lessons. If a student has excessive absenteeism, the studio owner has the option to tell the student they will not be able to perform in that particular dance in the recital, even if recital fees have been paid, and a costume has been purchased.

DRESSING ROOM

Do not leave valuables in the dressing room unattended. Valuables may be carried into the classroom and placed in the designated areas, or you may bring a lock to secure your belongings in a locker while you are in class. Please remove your lock and belongings when your class is over. The studio is not responsible for any damages or losses of personal property or valuables.

EMERGENCY WEATHER CONDITIONS

If we feel that the weather is severe enough to close the studio, you will receive an email and it will be posted on our Facebook page and Instagram page.

WATCH DAY

You may watch classes the last week of every other month, beginning in October. This day enables you to see your dancer's progress. We respectfully ask that visitors put away all electronic devices (except for taking photos and videos) and remain quiet as a courtesy to the dancers and instructors.

View our full studio policy on our website: www.DorothysDance.com



Dorothy's Dancing Unlimited

2023-2024 CLASS SCHEDULE

CLASS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	SATURDAY
ACROBATICS		6:00-7:00 "C" 10-Teen Acro 2 PP			
		7:00-8:00 "C" 7-Teen Acro 1 PP			
BALLET		5:00-6:00 "A" 8-12 Ballet 3 AB	✓ 5:30-7:00 "A" Teen Ballet 2 AB	5:00-6:00 "A" 8-12 Ballet 1 AB	
		6:00-7:00 "A" Adult Ballet AB	7:00-8:00 "A" 8-12 Ballet 2 AB	♥ 7:00-9:00 "A" Teen/Adult Ballet 3 AB	
		7:00-8:00 "A" Teen/Adult Ballet 1 AB			
CONTEMPORARY		* 8:00-9:00 "A" Teen Contemp 1 AB	*** 8:00-9:00 "A" Adult Contemp 2 AB		
		* 8:00-9:00 "B" *** Teen Contemp 2 TLC			
CREATIVE BALLET/JAZZ				6:00-7:00 "A" 6-7 AB	
CREATIVE HIP HOP/ACRO		5:00-6:00 "B" 6-7 JLS			11:00 AM -12:00 PM 6-7 ALW
CREATIVE TAP/JAZZ			6:00-7:00 "B" 6-7 ALW		
HIP HOP	5:00-6:00 "A" 8-12 Hip Hop 1 JLS	8:00-9:00 "C" Teen/Adult Hip Hop 1 JS	7:00-8:00 "B" Teen Hip Hop 2 ALW	6:00-7:00 "B" 8-12 Hip Hop 2 ALW	
	5:00-6:00 "C" Teen Hip Hop 2 JS			8:00-9:00 "B" Adult Hip Hop ALW	
	* 7:00-8:00 "C" Teen Hip Hop 3 JS				
INTRO TO DANCE		6:00-7:00 "B" 3-4 JLS	5:00-6:00 "B" 4-5 ALW		10:00 AM -11:00 AM 3-5 ALW
JAZZ	6:00-7:00 "C" Teen Jazz 2 JS	* 7:00-8:00 "B" Teen Jazz 3 TLC	5:00-6:00 "C" 8-12 Jazz 2 DJ	7:00-8:00 "B" Teen/Adult Jazz 1 ALW	12:00 PM -1:00 PM 8-12 Jazz 1 ALW
	8:00-9:00 "A" Adult Jazz ALW				
LYRICAL	* 7:00-8:00 "A" 8-12 ALW			** 7:00-8:00 "C" Adult Lyrical 2 HT	
	* 8:00-9:00 "C" ** Teen Lyrical 2 JS			* 8:00-9:00 "C" Teen Lyrical 1 HT	
MUSICAL THEATRE	6:00-7:00 "A" 7-12 ALW			5:00-6:00 "B" Teen ALW	
TAP			4:00-5:00 "C" 8-12 Tap 1 DJ	6:00-7:00 "C" Teen/Adult Tap 1 HT	
			6:00-7:00 "C" 8-12 Tap 2 DJ		
			7:00-8:00 "C" Adult Tap 2 DJ		
			8:00-9:00 "C" Teen Tap 2 DJ		

*Must be enrolled in a ballet class **Must have previous ballet training *** Must have previous ballet and jazz training
 ✓ 1.5 Hour class - Tuition will be adjusted accordingly ♥ 2 Hour class - Tuition will be adjusted accordingly

Instructors: (AB) Mx. Amanda, (TLC) Miss TT, (DJ) Miss Donna, (ALW) Miss Ashley, (PP) Miss Pam,
 (JLS) Miss Jennifer, (JS) Miss Jamie, (HT) Miss Heather



Dorothy's Dancing Unlimited

TUITION

All tuition is payable monthly in advance and due the first lesson of each month. Tuition not paid on or before the fifteenth of each month will be subject to a late charge of \$15.00. There will be a \$30.00 charge for any returned checks. All tuition is based on FOUR LESSONS per month. When a fifth week occurs, the extra lesson is considered a "courtesy lesson" or "make-up lesson" at no extra charge. If tuition is not paid by the last day of the month, the studio owner reserves the right to exclude the dancer from classes until the account is current. Any student with unpaid tuition will not be permitted to perform in the recital.

MONTHLY TUITION:

Non-Members

each 60 minute class Monthly Tuition - \$ 68.00
each 90 minute class Monthly Tuition - \$ 102.00

Members - Save 10%:

each 60 minute class Monthly Tuition - \$ 61.25
each 90 minute class Monthly Tuition - \$ 92.00

Accounts with multiple dancers that have a combined total of 10 or more hours per week will receive an additional 10% off tuition.

CARTE BLANCHE:

Dancers who wish to enroll in unlimited weekly classes may do so as a "Carte Blanche Student" at a fixed monthly rate. This will enable the more dedicated student to incorporate all forms of dance and various styles to become the "Total Dancer". (Annual membership fees still apply.)

Carte Blanche \$ 445.00 per month

MEMBERSHIP INFORMATION:

Yearly membership is available for "Dorothy's Dancing Unlimited" which will enable the individual or family to receive a 10% discount on tuition. In addition, a 10% discount will apply on shoes, tights, recital costumes, or just about any other items purchased in the office. A rider may be attached to an individual membership converting to a family membership. Expiration date, however, will remain the same.

Individual Membership \$ 40.00
Family Membership \$ 60.00
Individual to Family Conversion . . . \$ 20.00

Please check to see if your membership has expired.

REFUNDS & CREDITS:

Refunds will be given if a class closes due to low enrollment. You may elect to receive a credit rather than a refund, which may be applied to any other class. Refunds and/or credits will be issued only through the office. No refund will be given if a student withdraws from a class. If a class is cancelled by Dorothy's Dancing Unlimited due to unforeseen circumstances, a credit for that class will be issued by the office. Credit will not be given if a student misses a class.



Dorothy's Dancing Unlimited

2023-2024 STUDENT REGISTRATION

STUDENT INFORMATION - Please print clearly.

Student # 1:

First Name: _____ Last Name: _____

Birthdate: _____ Gender: _____

Student # 2:

First Name: _____ Last Name: _____

Birthdate: _____ Gender: _____

STUDENT MEDICAL INFORMATION - Please list any special medical needs/allergies that we should be aware of.

Student # 1: _____

Student # 2: _____

PERSON RESPONSIBLE FOR ACCOUNT

First & Last Name: _____

Address: _____ City: _____ Zip: _____

Email: _____ Phone: _____

EMERGENCY CONTACTS - Authorized to remove student(s) from DDU in case of illness, accident, or emergency.

First & Last Name: _____ Phone: _____

First & Last Name: _____ Phone: _____

I understand that it is my responsibility to read and follow all policies stated below as well as any and all information posted on the Dorothy's Dancing Unlimited website (www.DorothysDance.com), or sent via the studio email. I acknowledge that I have read and I understand the following statements and/or policies:

APPROPRIATE BEHAVIOR is expected at all times, toward the DDU staff, facilities, other students and any and all visitors to the studio. DDU reserves the right to dismiss those not adhering to this policy. **NO REFUNDS OR CREDITS** will be given for missed classes, except in the case of injury or prolonged illness (doctor's note required). **RESPONSIBILITY FOR DATES, EVENTS, AND PERSONAL INFORMATION:** The person responsible for account needs to be aware of the studio activities, events, and dates the studio is open or closed. The studio will post notices online and send information via the studio email. It is also your responsibility to inform the studio of any change in address, telephone, email, or payment method. **EMAIL** is the primary method of communication from Dorothy's Dancing Unlimited. Please check your email often and add office@DorothysDance.com to your address book to help ensure you receive these messages. **WAIVER:** By taking classes at DDU, I acknowledge this is my choice/my dancer's choice and do so at my/our own risk. I hereby release and hold harmless Dorothy's Dancing Unlimited (DDU) its owners, members and all employees from all liabilities, suits, claims and/or demands of any kind of nature, legal or financial, arising from the participation in, or observation of, any DDU activity or event and injuries to any person or property, whether on or off the premises. The participant(s) and any parent/guardian understand that there are certain risks with involvement with DDU and its various formal or informal activities or events. DDU is not responsible for any lost or stolen property at any time. DDU has the right to dismiss a participant from a class or event if found to be disruptive to either another individual or group. Anyone found violating the rules and code of conduct (as stated in the Studio Policy) may be asked to leave the premises or off-site location at any time and be refused to re-enter without full or partial refund. **PERMISSION TO SECURE TREATMENT:** In the event of an emergency, I authorize DDU or its agents to secure from any licensed hospital, physician, and/or medical personnel any treatment deemed necessary for me or my minor child. I agree that I will be responsible for payment of all hospital, ambulance, or medical charges incurred. I recognize and acknowledge that DDU or its agents will not be responsible for honoring specific hospital or healthcare preferences. **PHOTO PERMISSION:** I understand that DDU may record any students' participation in scheduled classes, activities and/or events by photograph or video. I grant DDU unlimited use of any such recordings with no obligation to me. Such recordings are the sole property of DDU.

Signature: _____ Date: _____



Dorothy's Dancing Unlimited

2023-2024 CLASS REGISTRATION

Student # 1:

First & Last Name _____

Student # 2:

First & Last Name _____

STUDENT *Please indicate which student is registering for each class*

#1	#2	CLASS	DAY	TIME	INST.	FEE

YES! I would like to join or renew my Dorothy's Dancing Unlimited membership & save 10%!

Individual - \$40.00/year _____ Family - \$60.00/year _____ Individual to Family Conversion - \$20.00 _____

Please select a tuition payment option and provide a credit/debit card number. All information will be kept secure and confidential. Families are responsible for all class fees for the month regardless of attendance. Tuition is due on the 1st of each month.

Option #1: Tuition Payment by Automatic Monthly Credit/Debit Card Charge

The credit/debit card provided below will be charged on the 1st of each month.

*Note: It is your responsibility to keep your credit/debit card number and expiration date current. If we are unable to process the payment for any reason, we will contact you using the information you provided during registration. If we are unable to process payment by the 15th of the month, a \$15.00 late fee will be added to your account. If tuition is not paid by the last day of the month, we reserve the right to exclude the dancer from classes until the account is current.

Option #2: In Person Tuition Payment - Credit/Debit Card Must Be Provided As Backup

Stop in the office and pay by cash, check, or credit/debit card. Tuition is due on the 1st of each month. If payment is not received by the 15th of the month, tuition plus a \$15.00 late fee will be charged to the credit/debit card provided below.

*Note: It is your responsibility to keep your credit/debit card number and expiration date current. If we are unable to process the payment for any reason, we will contact you using the information you provided during registration. If tuition is not paid by the last day of the month, we reserve the right to exclude the dancer from classes until the account is current.

REGISTRATION IS NOT COMPLETE WITHOUT CREDIT/DEBIT CARD INFORMATION

Card #: _____

Expiration Date: _____ CVV: _____ Zip Code: _____

Signature: _____ Date: _____

We accept all major credit and debit cards

CREDIT/DEBIT PAYMENT AUTHORIZATION:

I hereby authorize Dorothy's Dancing Unlimited to charge my credit/debit card for tuition or other charges (shoes, costumes, etc.) incurred by my family's participation in classes at the studio. If classes are added or dropped after registration, the amount to be charged will be adjusted accordingly. I understand that the credit/debit card transaction will occur either on the 1st of each month or on the 16th (if necessary), depending on the payment option selected above. I understand that I am responsible for all class fees for the month regardless of attendance.